

# 11.07.16 Releases

## User Guide - Table of Contents

### [Enhancements](#)

#### [Accounts Payable](#)

[Manage Vendor Invoices - Grid](#)

[Pay Bills - Entry Form](#)

[Print Checks - Entry Form](#)

[Quick Check - Entry Form](#)

[Void Check Wizard](#)

[Vendor Payment Types](#)

[Interactive Reports: Vendor Activity Report](#)

[Items: Manage Item Modifier Groups](#)

[Point of Sale \(POS\)](#)

[General, Utilities Tab](#)

[System Settings - Utilities Tab](#)

### [Bug Fixes](#)

# Enhancements

## Accounts Payable

### Manage Vendor Invoices - Grid

- **Added Memo column to Vendor Financial Activity grid.**

Use Case: When viewing the grid, now view comments made in the Memo field for improved user experience.

Invoice Date	Vendor	Due Date	Invoice Number	Total	Paid	Memo	Ref
04/14/2016	1st Impression	04/14/2016	piano	\$100.00	✓	MD Entermtia...	
04/06/2016	1st Impression	04/06/2016	4587	\$250.00	✓	Piano Player	
03/16/2016	Peter Wilson	03/16/2016	69880	\$500.00	✓	trophies	
03/04/2016	A S Hospitality	03/04/2016	68097	\$150.00	✓	Mes Trophies	
01/20/2016	Tasha Gold	01/20/2016	1234	\$500.00	✓	Third Sunday E...	
12/21/2015	A S Hospitality	12/21/2015	678	\$150.00	✓	Flyer for Mens ...	
09/23/2015	Titleist	10/14/2015	TESTINVOICE	\$750.00	✓	Demo Inv Purch...	
06/22/2015	Southern Wine & Spirits - Nothern Calif	06/22/2015	Meghan123	\$1,000.00	✓	Invoice #Megh...	
05/21/2015	Peter Wilson	05/21/2015	4675	\$200.00	✓	Trophies for Me...	
05/01/2015	Titleist	05/15/2015	Tourn0475	\$250.00	✓	Golf Balls for th...	
04/07/2015	Acrobat Outsourcing	04/07/2015	354	\$435.00	✓	test payment m...	
04/07/2015	Telemedia Communication Sys Inc	04/07/2015	25423	\$23.00	✓	Fiber Optic	
04/07/2015	Telemedia Communication Sys Inc	04/07/2015	364	\$34.00	✓	March Charges	
03/30/2015	AA Equipment	03/30/2015	1787977	\$100.00	✓	Liquor Delivery	
03/06/2015	Titleist	03/06/2015	2006	\$735.00	✓	paid by Rob	

### Pay Bills - Entry Form

- **UX Improvements (Basic same screen layout, improved user experience)**

Use Case: Using this form is now easier with its latest upgraded technology, and responsive form. Note: The new forms listed here will be rolled out in phases. If your Club does not yet have these forms, you will be receiving them in the coming weeks. If you would like to start using them before they have been turned on for your Club, please contact your support team.

Pay Bills

Pay From: 00100 Premier Bank Ope      Check Date: 11/4/2016      Show invoices due on or before 12/4/2016      Balance: \$63,786.92

Select All      0 selected bills for \$0.00 total.       Show CSI Virtual Master Card Vendors Only      Balance After Payments: \$63,786.92

Pay	Due Date	Vendor	Vendor Category	Invoice Date	Invoice Number	Memo	Amount	Discount Date	Discount	Payment
<input type="checkbox"/>	1/20/2016	A Sure Bet [ASUR50]	All		cm 123		(\$35.00)		\$0.00	\$0.00
<input type="checkbox"/>	11/5/2016	A Sure Bet [ASUR50]	All	10/6/2016	123455		\$5.00	10/6/2016	\$0.00	\$0.00
<input type="checkbox"/>	11/3/2016	AAA [561247893]	Golf	11/3/2016	4567		(\$500.00)	11/3/2016	\$0.00	\$0.00
<input type="checkbox"/>	11/4/2012	Abbott Paint & Carpet [ABBO50]	All	10/5/2012	007		\$5.00	10/5/2012	\$0.00	\$0.00
<input type="checkbox"/>	10/9/2016	Aeration Supply, Inc. [Aera50]	All	9/9/2016	1234		\$300.00	9/9/2016	\$0.00	\$0.00
<input type="checkbox"/>	10/9/2016	AirFresh Industries [AIRF50]	All	9/9/2016	567		\$150.00	9/9/2016	\$0.00	\$0.00
<input type="checkbox"/>	9/17/2012	All Star Pro Golf Inc [ALL550]	All	9/17/2012	12345cm		(\$5.00)	9/17/2012	\$0.00	\$0.00
<input type="checkbox"/>	4/16/2014	American Fish & Seafood [AME...]	All	3/17/2014	test1		\$500.00	3/17/2014	\$0.00	\$0.00
<input type="checkbox"/>	1/15/2016	American Funds Service Co [A...]	All	12/16/2015	lkjkljfds		\$5.00	12/16/2015	\$0.00	\$0.00
<input type="checkbox"/>	4/28/2016	Audubon International [AUDU50]	All	3/29/2016	13213131		\$10,000.00	3/29/2016	\$0.00	\$0.00
<input type="checkbox"/>	9/10/2016	Brook Hollow Golf Club [BROO50]	All	8/11/2016	1789		(\$500.00)	8/11/2016	\$0.00	\$0.00
<input type="checkbox"/>	9/14/2016	Brook Hollow Golf Club [BROO50]	All	8/15/2016	5012		\$153.85	8/15/2016	\$0.00	\$0.00
<input type="checkbox"/>	9/14/2016	Brook Hollow Golf Club [BROO50]	All	8/15/2016	5012		\$153.85	8/15/2016	\$0.00	\$0.00
<input type="checkbox"/>	10/9/2016	Brook Hollow Golf Club [BROO50]	All	9/9/2016	987		\$100.00	9/9/2016	\$0.00	\$0.00
<input type="checkbox"/>	10/18/2016	Callaway Golf Company [CALL50]	All	9/28/2016	78945164846...		\$465.00	9/28/2016	\$0.00	\$0.00
<input type="checkbox"/>	11/30/2008	Daj Enterprises LLC [DAJES0]	All	10/31/2008	credit		(\$12,608.52)	10/31/2008	\$0.00	\$0.00
<input type="checkbox"/>	12/1/2016	Edina Country Club [EDINS0]	All	11/1/2016	test111		\$100.00	11/1/2016	\$0.00	\$0.00
<input type="checkbox"/>	9/28/2007	Hillcrest Golf Club [HILL50]	All	8/29/2007	credit		(\$54.68)	8/29/2007	\$0.00	\$0.00
<input type="checkbox"/>	5/20/2016	Nike USA, Inc. [NIKE50]	All	4/20/2016	95123467985		\$100.00	4/20/2016	\$0.00	\$0.00
<input type="checkbox"/>	7/21/2016	Nike USA, Inc. [NIKE50]	All	6/21/2016	95123467985		\$100.00	6/21/2016	\$0.00	\$0.00
<input type="checkbox"/>	8/20/2016	Nike USA, Inc. [NIKE50]	All	7/21/2016	95123467985		\$100.00	7/21/2016	\$0.00	\$0.00
<input type="checkbox"/>	6/15/2016	Premier Bank [PREM50]	All	5/16/2016	2		\$100.00	5/16/2016	\$0.00	\$0.00
<input type="checkbox"/>	7/16/2016	Rutgers University [RUTG50]	All	6/16/2016	12546		\$120.00	6/16/2016	\$0.00	\$0.00
<input type="checkbox"/>	1/15/2016	Smith & Son Milk [SMIT50]	All	12/16/2015	k;k;k;k		\$10.00	12/16/2015	\$0.00	\$0.00
<input type="checkbox"/>	8/10/2016	test [test2015]	{None}	7/11/2016	987654acd	test memo	\$100.00	7/11/2016	\$0.00	\$0.00
<input type="checkbox"/>	9/23/2016	Thor Guard, Inc [THOR50]	All	8/5/2016	1234567		\$50.00	8/5/2016	\$0.00	\$0.00
<input type="checkbox"/>	2/24/2014	Titleist [TITL50]	All		cmtest		\$1,334.28		\$0.00	\$0.00
<input type="checkbox"/>	8/15/2016	Titleist [TITL50]	All		65165		(\$15.00)		\$0.00	\$0.00
<input type="checkbox"/>	8/15/2016	Titleist [TITL50]	All		1656		(\$15.00)		\$0.00	\$0.00
<input type="checkbox"/>	9/14/2016	Titleist [TITL50]	All	8/15/2016	1415454		\$20.00	8/15/2016	\$0.00	\$0.00
<input type="checkbox"/>	9/14/2016	Titleist [TITL50]	All	8/15/2016	654654		\$18.25	8/15/2016	\$0.00	\$0.00
							\$973.28	\$0.00	\$0.00	

Save    Cancel     Quick Post Batch     Quick Print Checks     Electronic Payment    Line items in red have been placed on hold.    Export Grid

### Print Checks - Entry Form

- Same enhancements noted above.

Print Checks

Pay From: 00100 Premier Bank Ope      Starting Check Number: 388

Select All

Pay	Due Date	Remit To	Memo	Entered Date	Payment
<input type="checkbox"/>	9/10/2015	A Sure Bet	123	9/10/2015	\$100.00
<input type="checkbox"/>	11/20/2015	Ziegler Cat	215478965478892	11/20/2015	\$20.00
<input type="checkbox"/>	1/7/2016	Nike USA, Inc.	asdfdsafadf	1/7/2016	\$10.00
<input type="checkbox"/>	2/9/2016	A Sure Bet	test1	2/9/2016	\$10.00
<input type="checkbox"/>	2/29/2016	Ally	4584894618428149648614	2/29/2016	\$100.00
<input type="checkbox"/>	3/2/2016	Accent Lighting & Specialties	123	3/2/2016	\$1.00
<input type="checkbox"/>	3/3/2016	AirFresh Industries	123	3/3/2016	\$2,400.00
<input type="checkbox"/>	3/10/2016		Alex Refund	3/10/2016	\$1,500.00
<input type="checkbox"/>	4/11/2016	Linda's Vendor	test1234	4/11/2016	\$60.00
<input type="checkbox"/>	6/16/2016	A Sure Bet	1234	6/16/2016	\$50.00
<input type="checkbox"/>	6/17/2016	Alliance Benefit Group	15457454584854	6/17/2016	\$100.00
<input type="checkbox"/>	7/1/2016	Callaway Golf Company	123456	7/1/2016	\$25.00
<input type="checkbox"/>	8/9/2016	All Star Pro Golf Inc	3836348	8/9/2016	\$45.30
<input type="checkbox"/>	9/6/2016	Tanner Fink	3837943	9/6/2016	\$400.00
<input type="checkbox"/>	10/12/2016	A Sure Bet	123456	10/12/2016	\$5.00
<input type="checkbox"/>	10/18/2016	Alliance Benefit Group	333	10/18/2016	\$500.00
					\$5,526.30

Print    Close

## Quick Check - Entry Form

- Same enhancements noted above.

Clubessential Office: Club at Grand Key

Pay From: 00-1020-000 Cash - Operating

Vendor Name: None

Invoice Number: [ ]

Invoice Date: 11/7/2016

**Zero Dollars and Zero Cents**

Check Number: 56331

Check Date: 11/7/2016

Check Amount: \$0.00

Type	Name	Description	Quantity	Amount	Total
*					

Total: \$0.00

You must select a vendor.

## Void Check Wizard

- Same enhancements noted above.

Void Checks

Select a bank account, void date, selection criteria, and any additional options.

Select a Bank Account Ledger:

00100 Premier Bank Operating

Select a Void Date:

11/4/2016

Specify how to select checks to void:

By Check Number: [ ]

By Check Range: [ ] to [ ]

By Printed Date: 11/4/2016

Do the invoices paid by these checks need to be paid again at a later time?

Yes

No

Do Credit Memos applied to these checks need to be used again?

Yes

No

Cancel Previous Next Finish

## Vendor Payment Types

- **Removed Vendor Payment Types from Office as they were not used for any current functionality.**  
Use Case: Eliminate non-functioning options to eliminate confusion.

## Interactive Reports: Vendor Activity Report

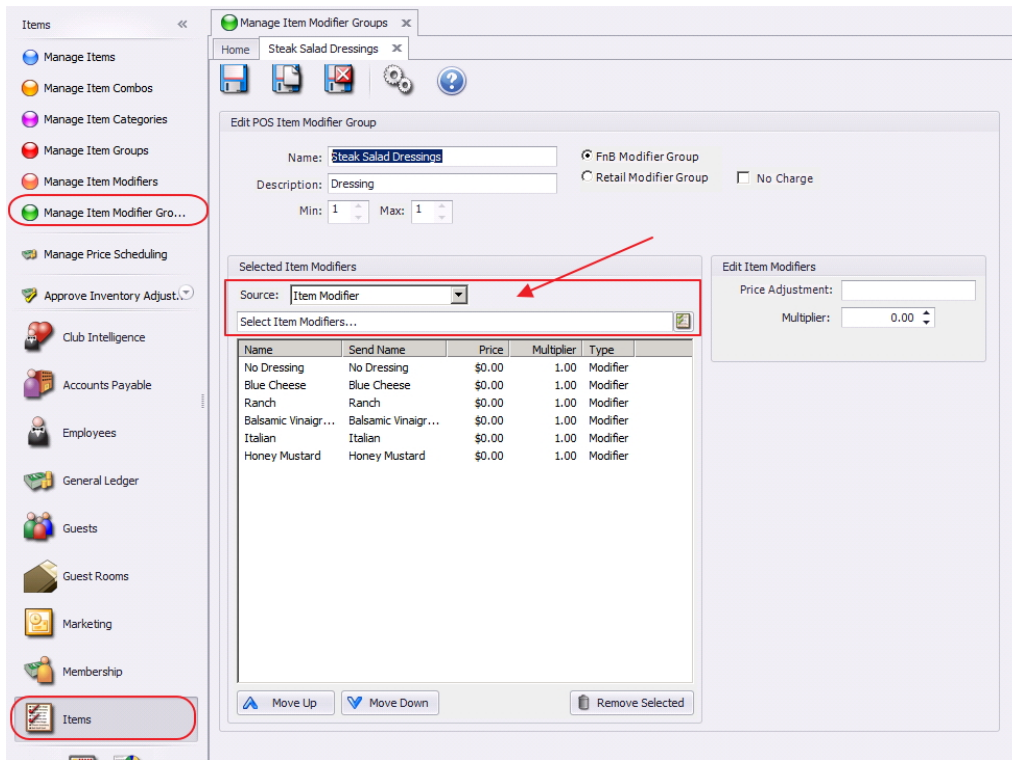
- **Added Memo column to the Vendor Activity report when drilling down to invoice detail.**  
Use Case: To improve research capabilities, when drilling into the invoice detail, comments left in the Memo field can now be viewed.

The screenshot shows the 'Vendor Activity' report interface. At the top, there are report settings including Start Date (3/4/2016), End Date (3/4/2016), Categories (All), Vendors (<All>), and Detail Level (Vendor). Below the settings is a list of vendors with their names and balances. The 'Invoices' section is expanded, showing a table with columns: Ref #, Batch Date, A/P Batch, Invoice Date, Due Date, Memo, and balance. A red box highlights the 'Memo' column, and a red arrow points to the value 'Mes Trophies' in the first row of the expanded invoice.

Ref #	Batch Date	A/P Batch	Invoice Date	Due Date	Memo	Balance
68097	3/4/2016	AP01593	3/4/2016	3/4/2016	Mes Trophies	\$150.00
Invoices Total:						\$150.00

## Items: Manage Item Modifier Groups

- **Updated the default multi-select lookup to be the Item Modifier on Item Modifier Group form.**  
Use Case: When creating Item Modifier Groups, form now defaults to selecting Item Modifiers for easier group creation.



## Point of Sale (POS)

### General, System Settings - Utilities Tab

- Removed all local file screengroup caching in POS along with the settings on the Utilities tab.

Use Case: This behind the scenes functionality requires no change on the User side.

### System Settings - Utilities Tab

- Updated the Utilities tab to reorganize due to changing settings.

Use Case: Improved organization for better user experience.

System Tools

**Locked Tickets**   **Open Tickets**   **Closed Tickets**   **Items**   **Reports**   **Utilities**   **About**

**Settings**   **Credit Card**

Connection File:

Terminal:

Always Prompt For Terminal       Don't Allow Application Switching


Hide Mouse Cursor       Allow employee to change/save custom fields

Show custom fields on member details       Prompt for signature capture on settlement

Allow Member Lookup

Always Show Table Number on Selection Screen       Hide 'Member Charge All' buttons

Only Show Gift Cards with exact match



Terminal Override Date

## Bug Fixes

- Fixed an issue that prevented the up/down and remove selected buttons from showing on the custom field sync configuration screen.
- Fixed an issue where some nodes couldn't be expanded on the System Settings form.
- Fixed an issue in the Pay Bills form where payment amounts would round to the whole dollar.
- POS - Fixed an issue where closing a ticket with inventoried item would time out.