

1.23.17 Releases

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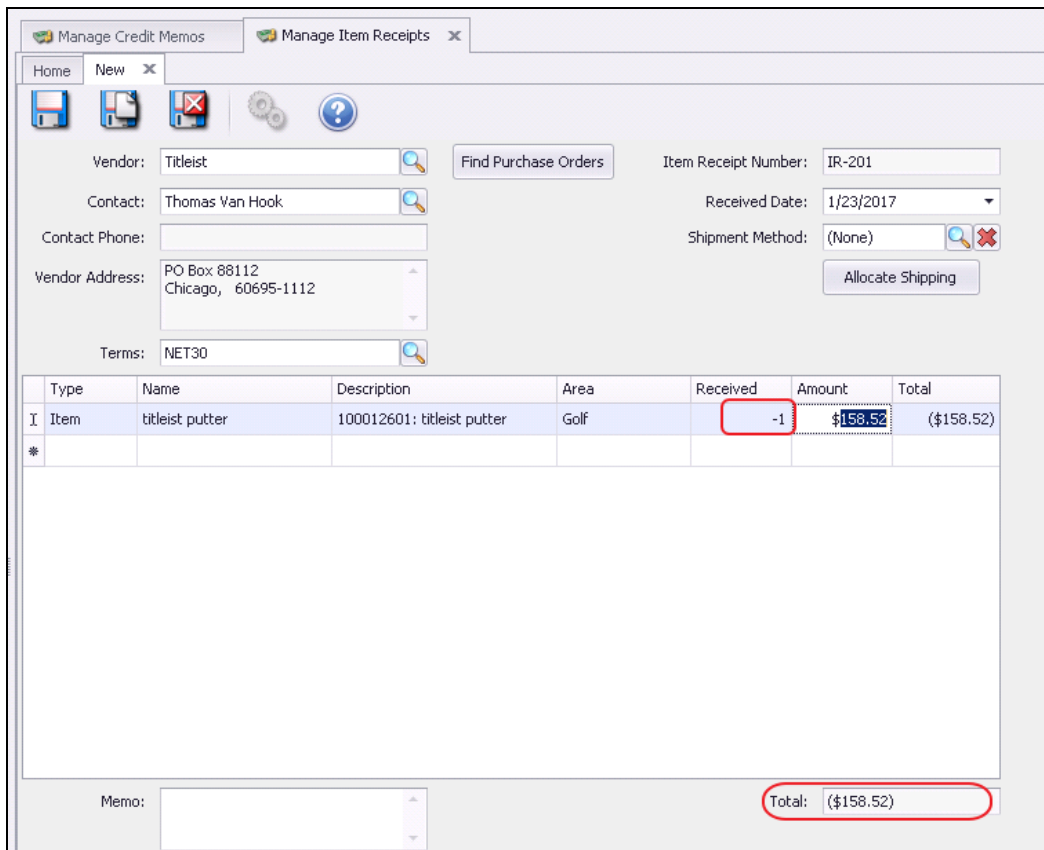
Enhancements

Accounts Payable

Manage Item Receipts

- Updated the system to allow for negative quantity item receipts and vendor invoices.

Use Case: Previously, negative quantities could not be received in item receipts, and therefore, the only way to reduce inventory and related payable to a vendor was to enter a credit memo. This is no longer the case. Instead of using credit memos, enter negative quantity item receipts when sending merchandise back to a Vendor, and then receive it on a Vendor Invoice to have negative amounts flow through to the Vendor's account. For instance, when sending a putter back to a Vendor, enter a -1 received to generate a credit to be applied to a future invoice.



Manage Credit Memos | Manage Item Receipts

Home | New

Vendor: Titleist | Find Purchase Orders | Item Receipt Number: IR-201

Contact: Thomas Van Hook | Received Date: 1/23/2017

Contact Phone: | Shipment Method: (None)

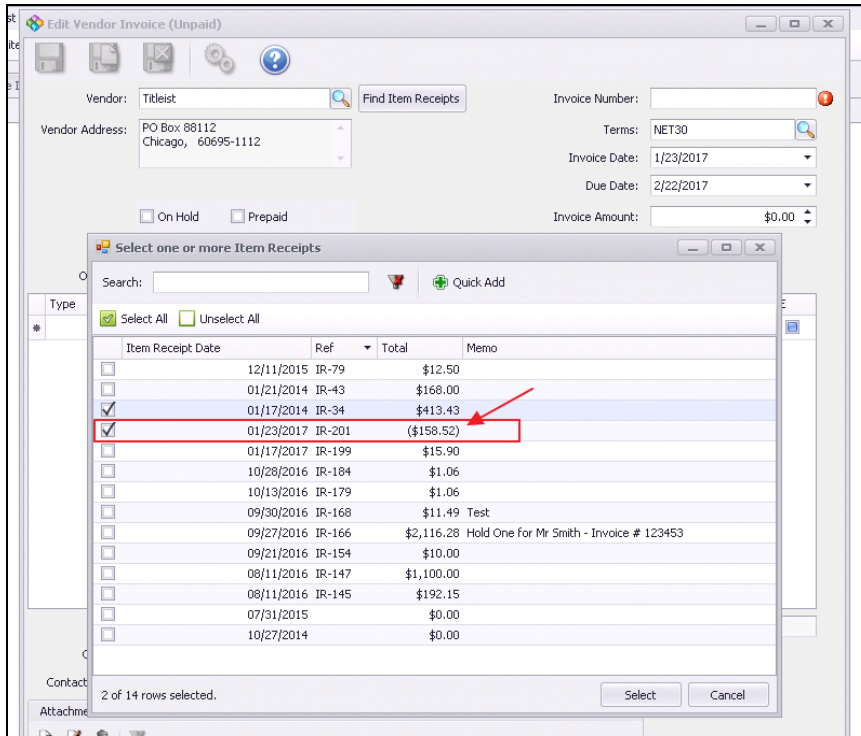
Vendor Address: PO Box 88112
Chicago, 60695-1112 | Allocate Shipping

Terms: NET30

Type	Name	Description	Area	Received	Amount	Total
I Item	titleist putter	100012601: titleist putter	Golf	-1	\$158.52	(\$158.52)
*						

Memo: | Total: (\$158.52)

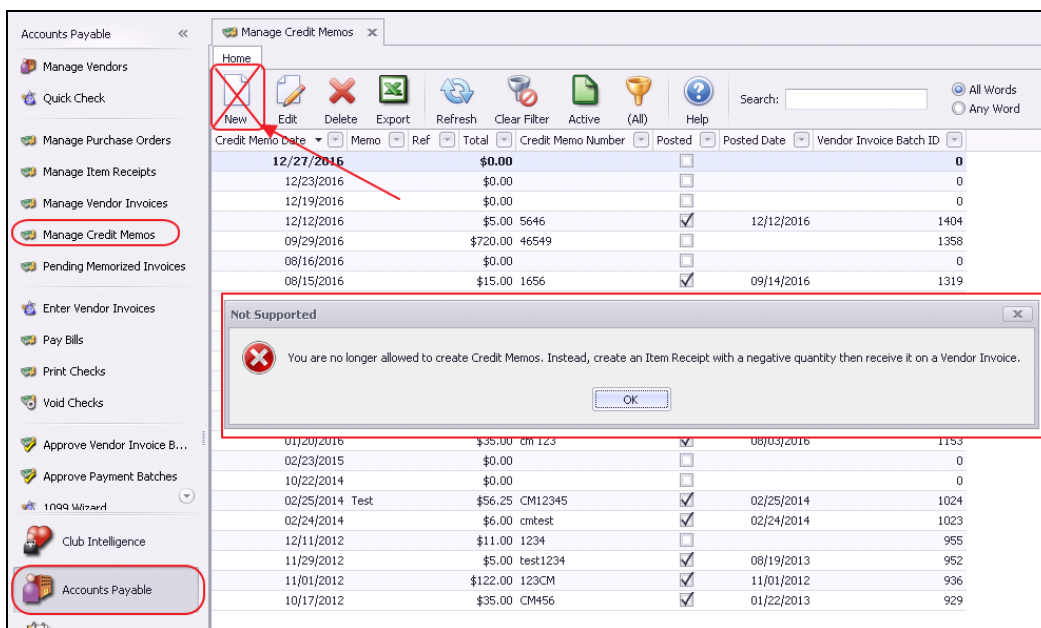
Seamlessly apply the credit in the Vendor Invoice process to ensure credits are utilized and properly deducted from payment to Vendor.



No Credit Memos

- Updated the system to disable the ability to create new credit memos or update existing ones.

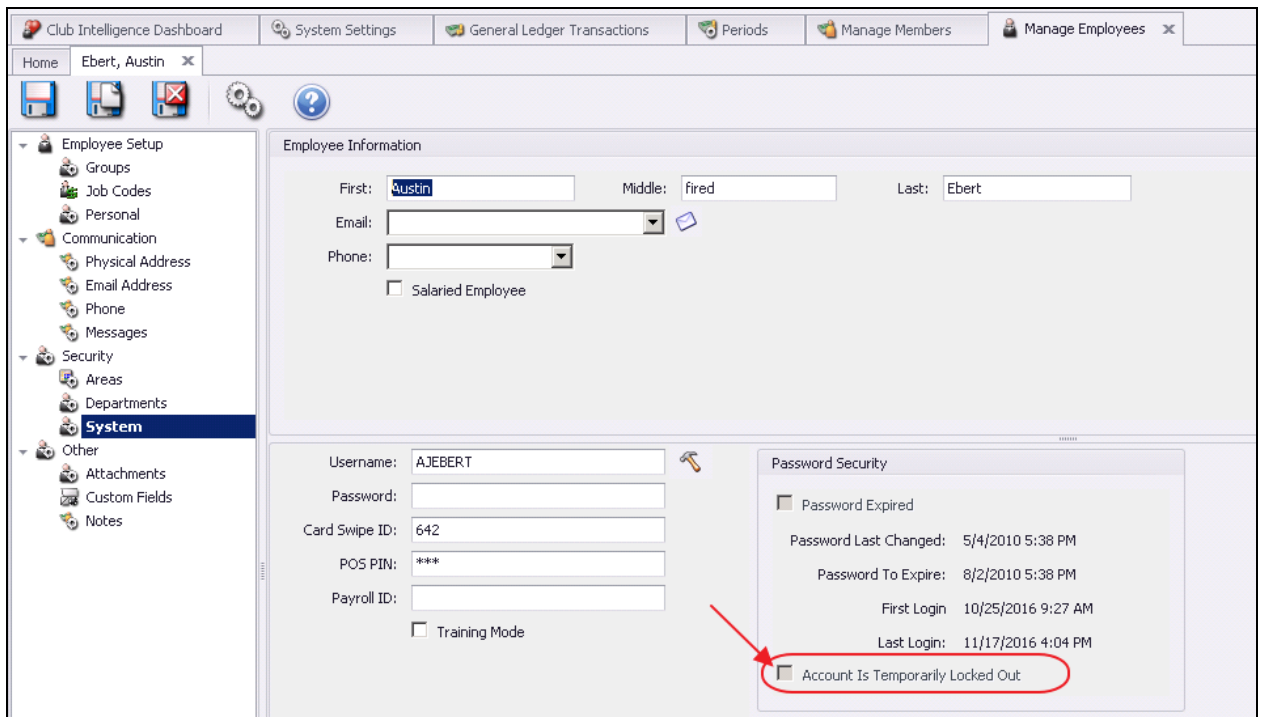
Use Case: While previously generated Credit Memos are still able to be viewed, no new Credit Memos can be created. Instead, enter a negative quantity item receipt as discussed above.



Employees - Manage Employees

- Updated the "Account is Locked Out" option on employee edit form to better describe its function.

Use Case: Previously, users were confused by this option to lock out an Employee, and Clubs were utilizing it to try and keep a user from logging back permanently (ie - after termination). This feature is now only triggered by an employee unsuccessfully trying to log-in to their own account. After unsuccessful log-ins, the system will lock them out for 30 minutes. Now, Clubs can navigate to this feature, and unlock a current employee who has locked themselves out by unchecking this box.



The screenshot shows the 'Manage Employees' interface for an employee named Austin Ebert. The 'Employee Information' section includes fields for First Name (Austin), Middle Name (fired), Last Name (Ebert), Email, and Phone. There is a checkbox for 'Salaried Employee'. The 'Password Security' section displays the following information:

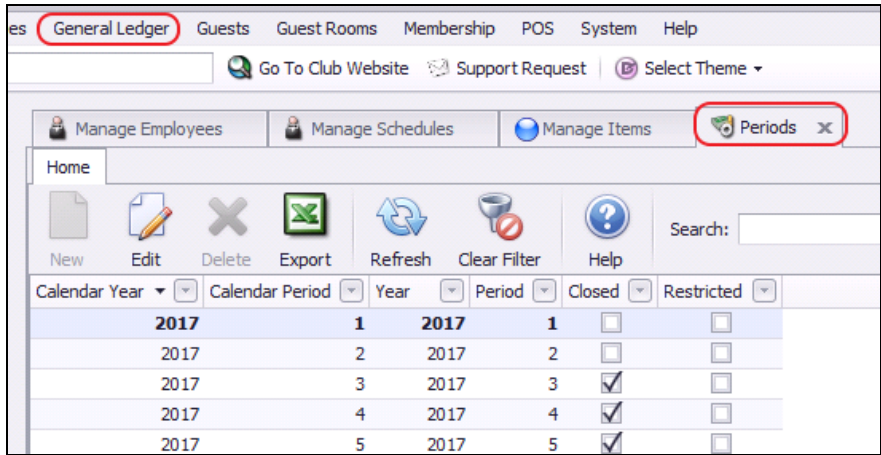
- Account Is Temporarily Locked Out: (highlighted with a red circle and arrow)
- Password Expired:
- Password Last Changed: 5/4/2010 5:38 PM
- Password To Expire: 8/2/2010 5:38 PM
- First Login: 10/25/2016 9:27 AM
- Last Login: 11/17/2016 4:04 PM

Other fields in the 'Employee Information' section include Username (AJEBERT), Password, Card Swipe ID (642), POS PIN (***), and Payroll ID. There is also a checkbox for 'Training Mode'.

General Ledger - Periods

- Updated the stock database to include Ledger Period for 2017 and removed default period for 2014.

Use Case: When creating new databases, stock database now includes 3 years of historical financials, and 2017 is now the base year.

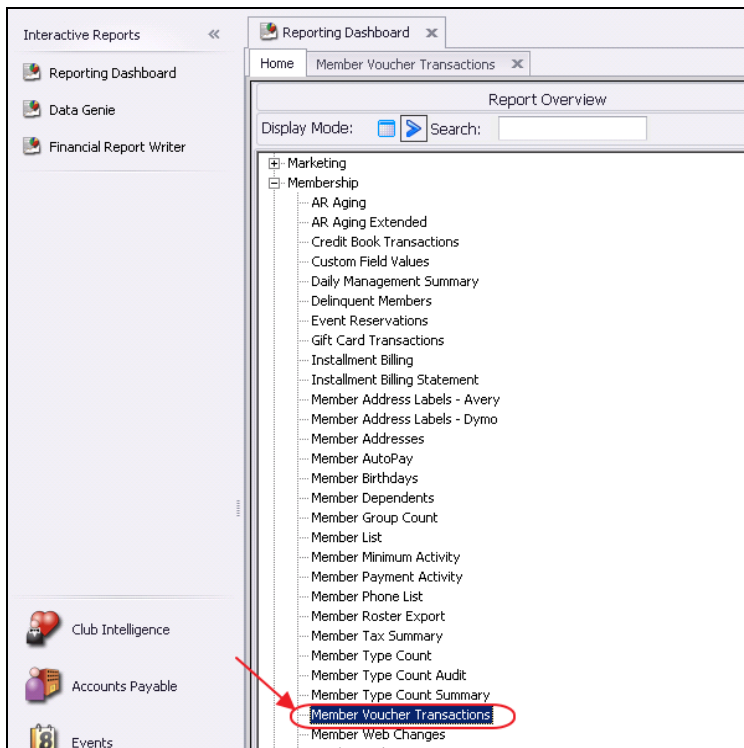


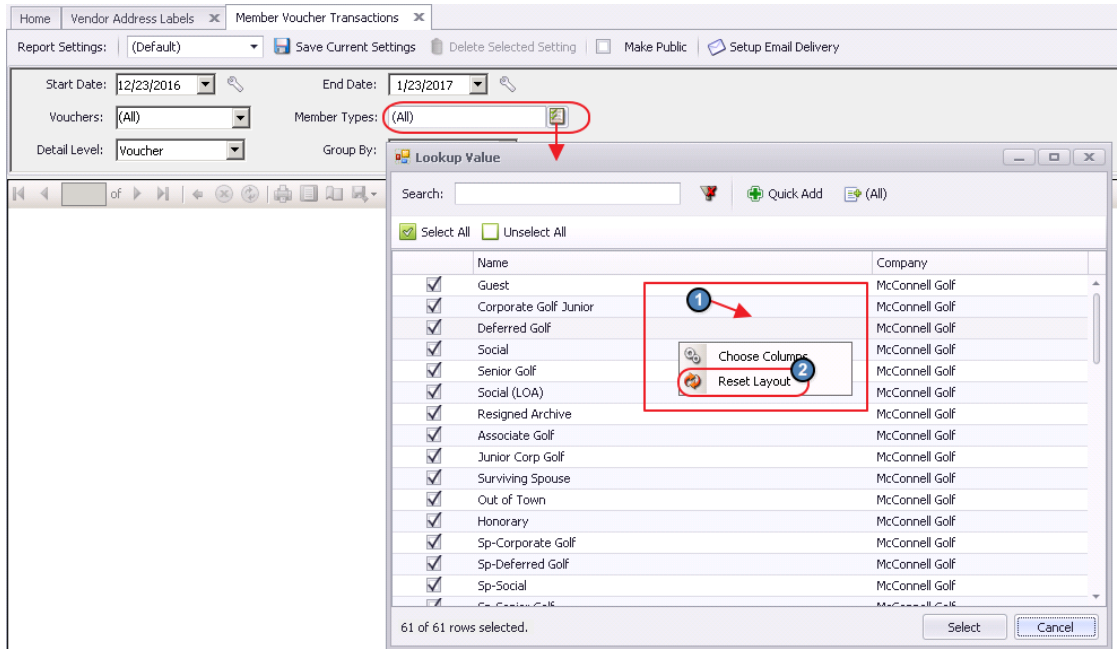
Interactive Reports

Member Voucher Transactions

- Added Member Types to Member Voucher Transaction report.

Use Case: Now view Voucher Transaction data by Member Type to assist with further analysis of spending habits based on Member Type.



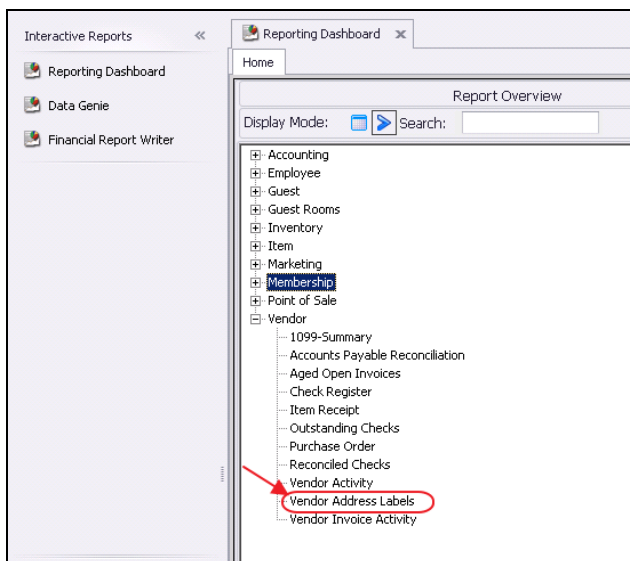


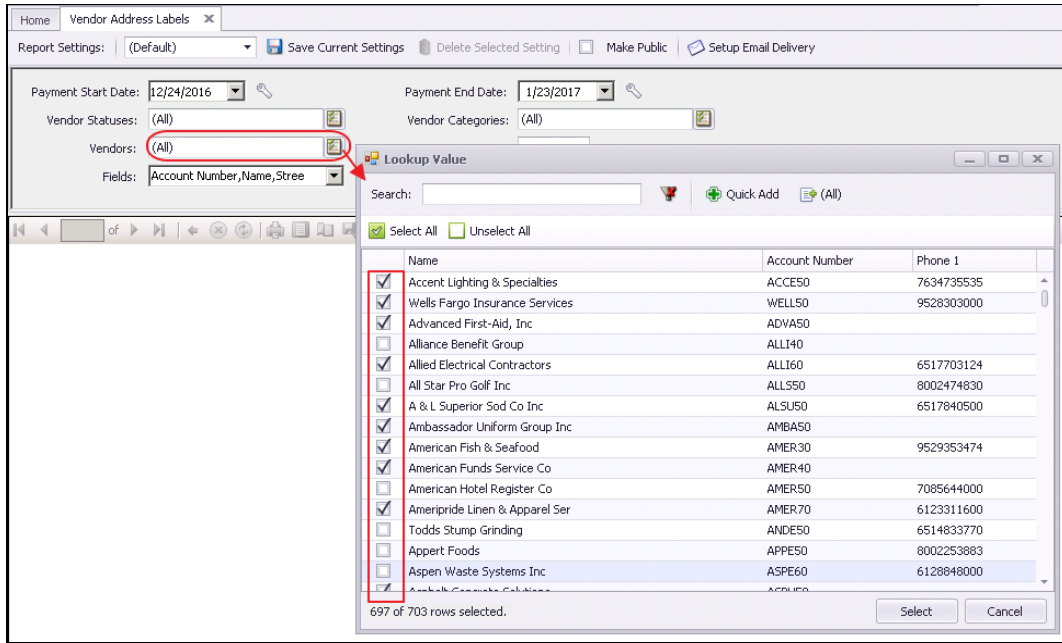
Note: If checkmarks are not displaying properly, right-click on grid, and choose **Reset Layout**.

Vendor Address Labels

- Updated the Vendor Address Labels report to allow multiple vendors to be selected at one time.

Use Case: Instead of selecting 1 or all Vendors, now select any number of vendors for this report.

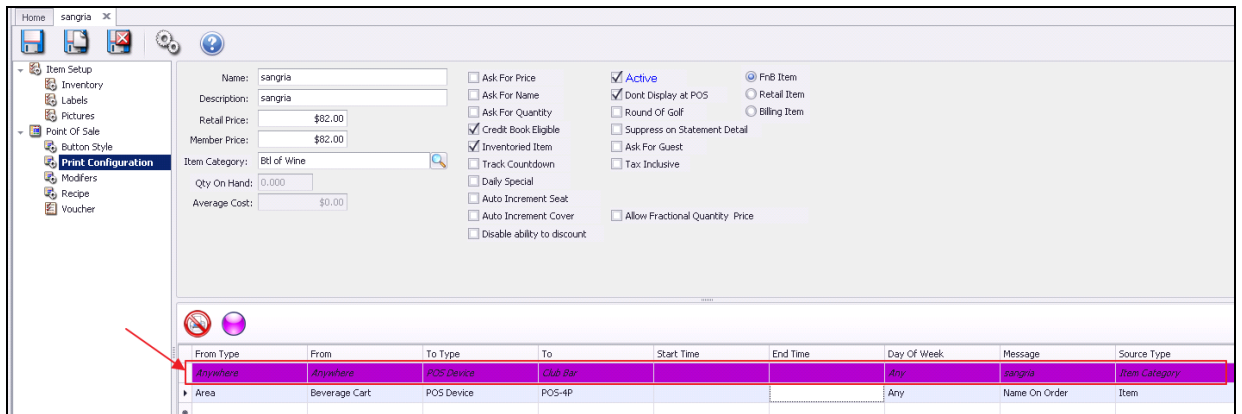




Items - Manage Item Categories

- Updated the POS Item printing configuration rules that are inherited from category to display as italicized now instead of showing with a strike-through.

Use Case: Within an Item, easily view printing configuration settings inherited (and overridden) from the category with this change from strike-through to italics. Previously, users were confused by the override of the category. With the strike-through visual, users thought these instructions do not apply to the item. However, if printing instructions are only overridden for certain areas, area categories or devices, the category (purple) instruction will still apply to areas, categories or devices not overridden.

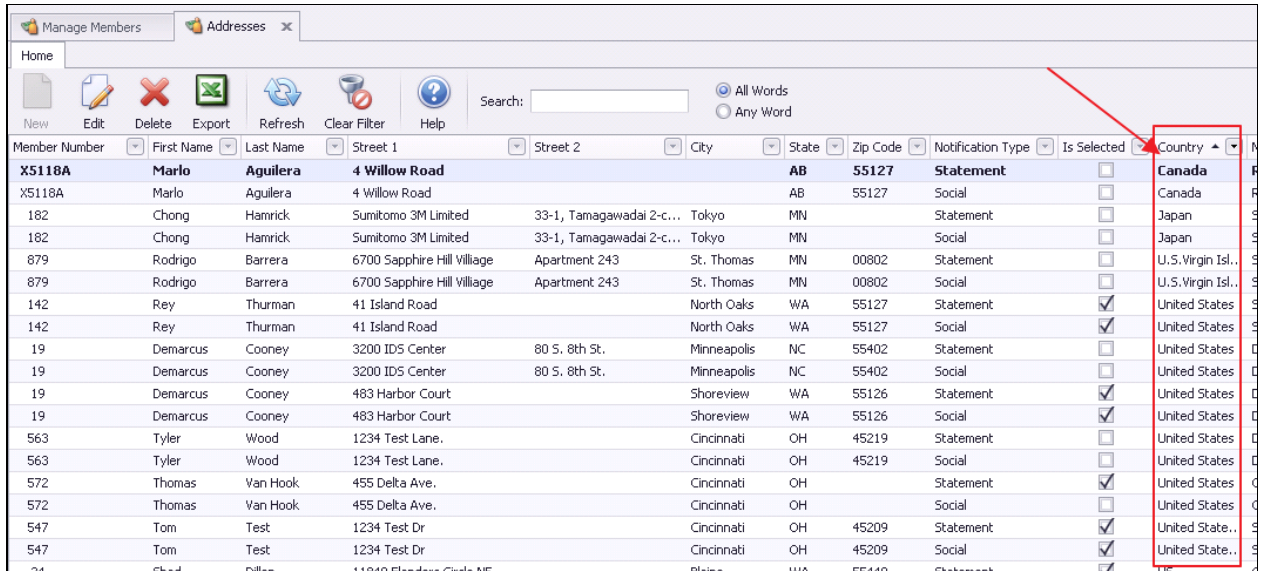


Membership

Addresses

- Added Country field to Member bulk Address management grid.

Use Case: Now view Country in addition to other previously viewable fields in Member address grid for further Membership analysis.

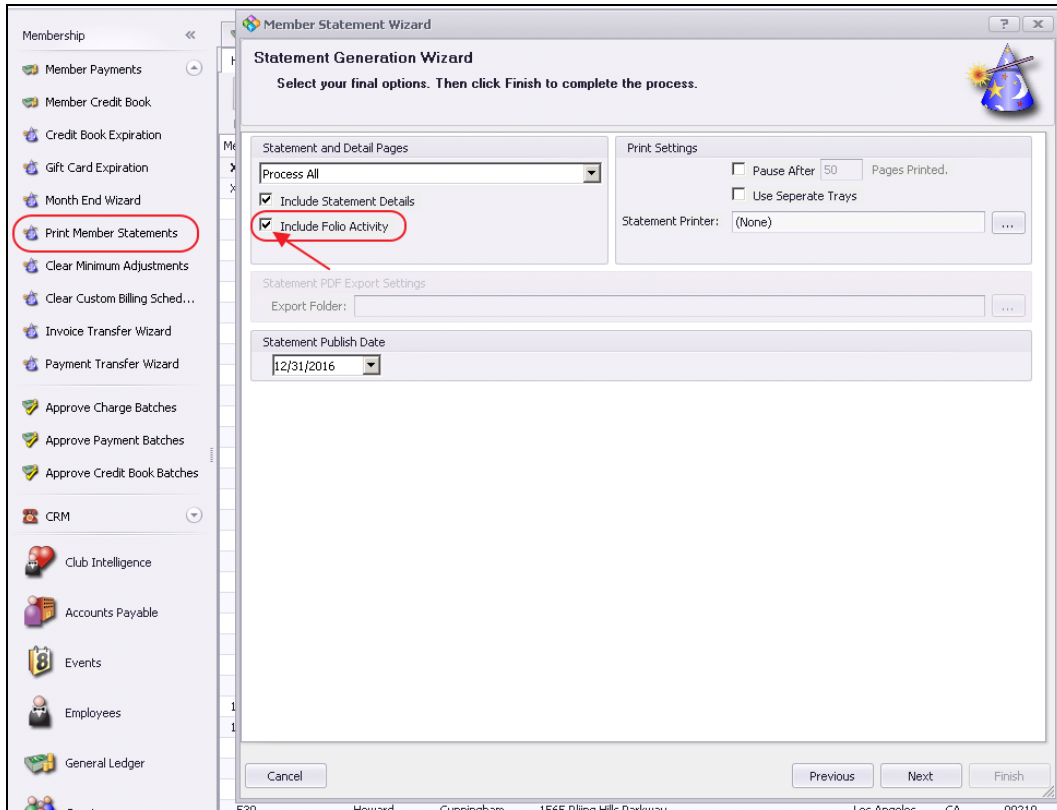


Member Number	First Name	Last Name	Street 1	Street 2	City	State	Zip Code	Notification Type	Is Selected	Country
X5118A	Marlo	Aguilera	4 Willow Road			AB	55127	Social	<input type="checkbox"/>	Canada
182	Chong	Hamrick	Sumitomo 3M Limited	33-1, Tamagawadai 2-c...	Tokyo	MN		Statement	<input type="checkbox"/>	Japan
182	Chong	Hamrick	Sumitomo 3M Limited	33-1, Tamagawadai 2-c...	Tokyo	MN		Social	<input type="checkbox"/>	Japan
879	Rodrigo	Barrera	6700 Sapphire Hill Village	Apartment 243	St. Thomas	MN	00802	Statement	<input type="checkbox"/>	U.S. Virgin Isl..
879	Rodrigo	Barrera	6700 Sapphire Hill Village	Apartment 243	St. Thomas	MN	00802	Social	<input type="checkbox"/>	U.S. Virgin Isl..
142	Rey	Thurman	41 Island Road		North Oaks	WA	55127	Statement	<input checked="" type="checkbox"/>	United States
142	Rey	Thurman	41 Island Road		North Oaks	WA	55127	Social	<input checked="" type="checkbox"/>	United States
19	Demarcus	Cooney	3200 IDS Center	80 S. 8th St.	Minneapolis	NC	55402	Statement	<input type="checkbox"/>	United States
19	Demarcus	Cooney	3200 IDS Center	80 S. 8th St.	Minneapolis	NC	55402	Social	<input type="checkbox"/>	United States
19	Demarcus	Cooney	483 Harbor Court		Shoreview	WA	55126	Statement	<input checked="" type="checkbox"/>	United States
19	Demarcus	Cooney	483 Harbor Court		Shoreview	WA	55126	Social	<input checked="" type="checkbox"/>	United States
563	Tyler	Wood	1234 Test Lane.		Cincinnati	OH	45219	Statement	<input type="checkbox"/>	United States
563	Tyler	Wood	1234 Test Lane.		Cincinnati	OH	45219	Social	<input type="checkbox"/>	United States
572	Thomas	Van Hook	455 Delta Ave.		Cincinnati	OH		Statement	<input checked="" type="checkbox"/>	United States
572	Thomas	Van Hook	455 Delta Ave.		Cincinnati	OH		Social	<input type="checkbox"/>	United States
547	Tom	Test	1234 Test Dr		Cincinnati	OH	45209	Statement	<input checked="" type="checkbox"/>	United State..
547	Tom	Test	1234 Test Dr		Cincinnati	OH	45209	Social	<input checked="" type="checkbox"/>	United State..
24	Shad	Dillon	11240 Elmdale Circle NE		Blaine	WA	55440	Statement	<input checked="" type="checkbox"/>	UK

Member Statement Wizard

- Updated Print Member Statement wizard to allow an option to include copies of any folio with activity in the statement month.

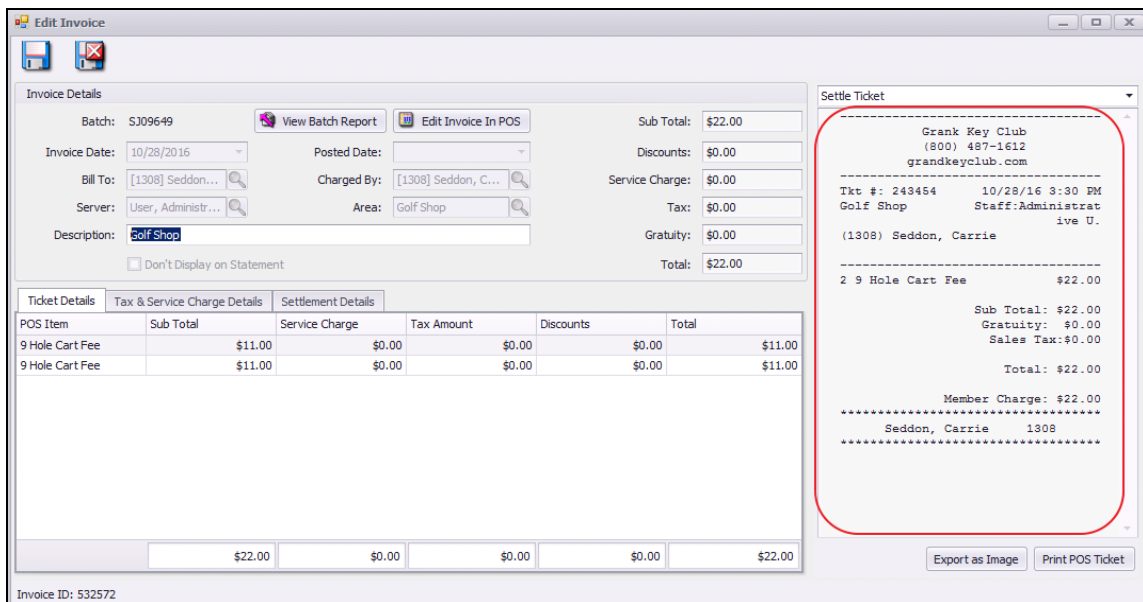
Use Case: Previously, when a Club Member would sponsor a Guest to stay at the Club, a detailed view of the charges were not available electronically from Club to the sponsoring Member. Now, include the detailed folio with the statement wizard to ensure Members have the details of their sponsored guests.



Edit Invoice

- Updated the ticket display on the invoice edit form to be wider.

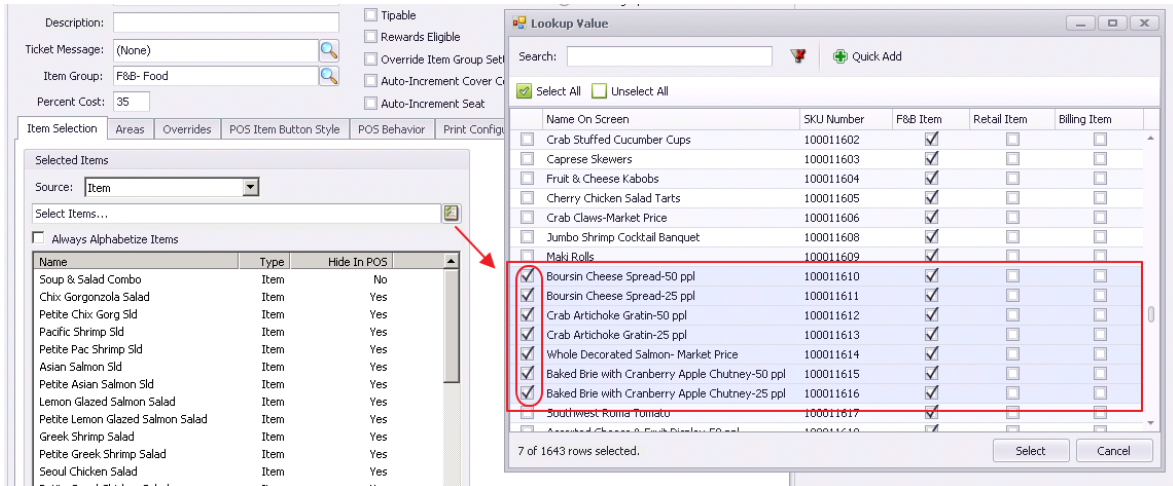
Use Case: Now, more easily view tickets displaying within the invoice edit form with this improved wider display.



Other - Multi-Select

- Updated all multi-select lookup forms to allow for Shift Clicking for ranges of values.

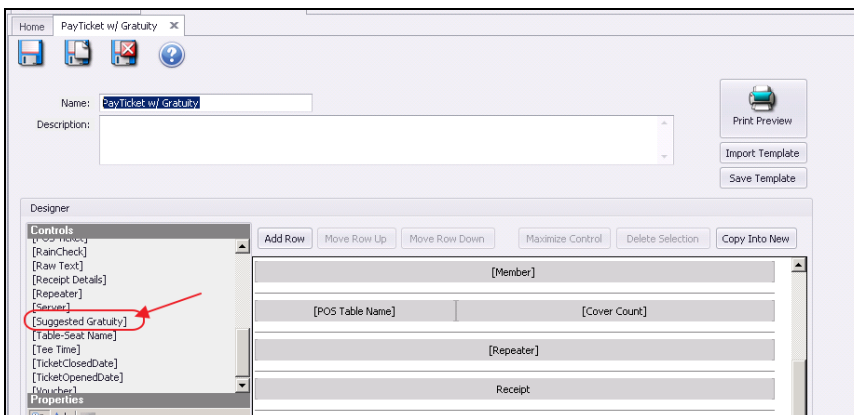
Use Case: Previously, when multiple consecutive items needed to be selected, users would need to individually check each item, rather than multi-select the items by clicking the first item, holding the shift key, and selecting the last item to indicate selection of all items within that range.



POS - Manage Ticket Templates

- Added Suggested Gratuity ticket element to ticket templating system that will allow a ticket to print with a precalculated gratuity guideline for specified percentages of the ticket total.

Use Case: Now, help Members quickly view gratuities at various calculated percentage levels (defined by the Club) directly on their receipt for their reference.



Ticket Preview

Bar Staff-A. User
 Abba, Abba
 1 (1 covers)

1 Hamburger \$8.95

Sub Total: \$8.95
 Service Charge: \$0.00
 Tax: \$0.00

Total: \$8.95

Member Charge: \$5.00
 Cash: \$3.95
 Change Due: \$0.00

Additional Tip: _____

Grand Total: _____

Abba, Abba

Suggested Gratuity

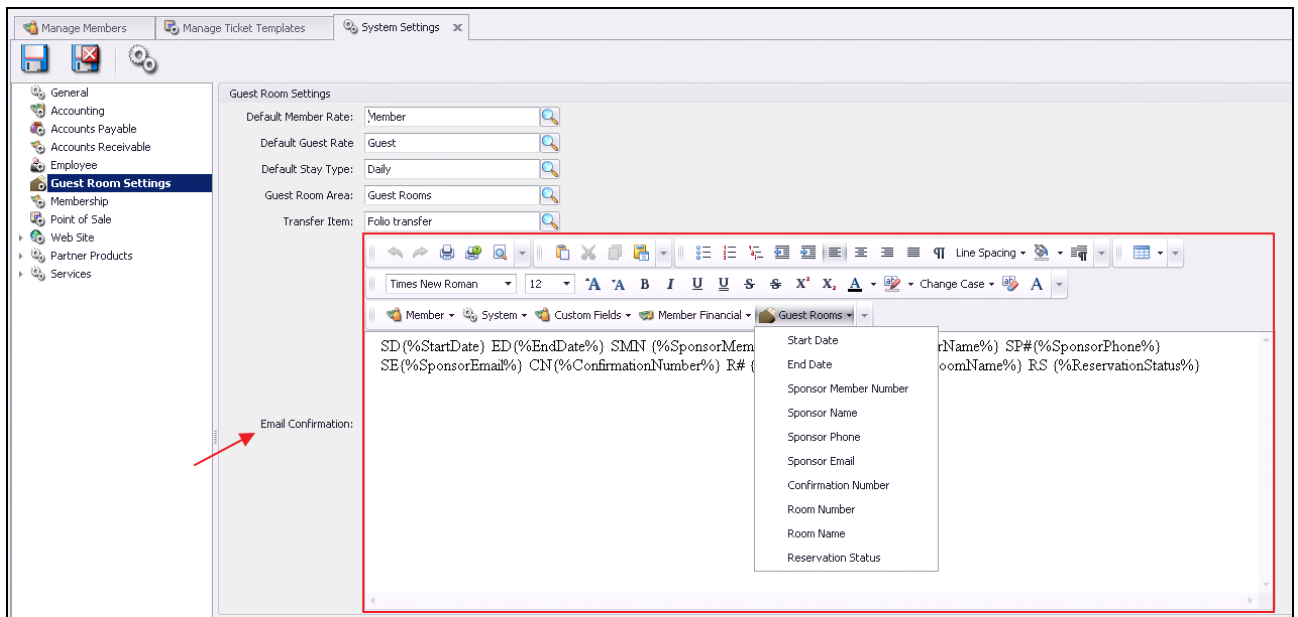
10%	\$0.90
20%	\$1.79
30%	\$2.69

System - System Settings

Guest Room Settings

- Updated the Guest Room System Settings Email Confirmation template in System Settings to use a rich content editor instead of a text box. Additionally added several new snippets related to guest rooms.

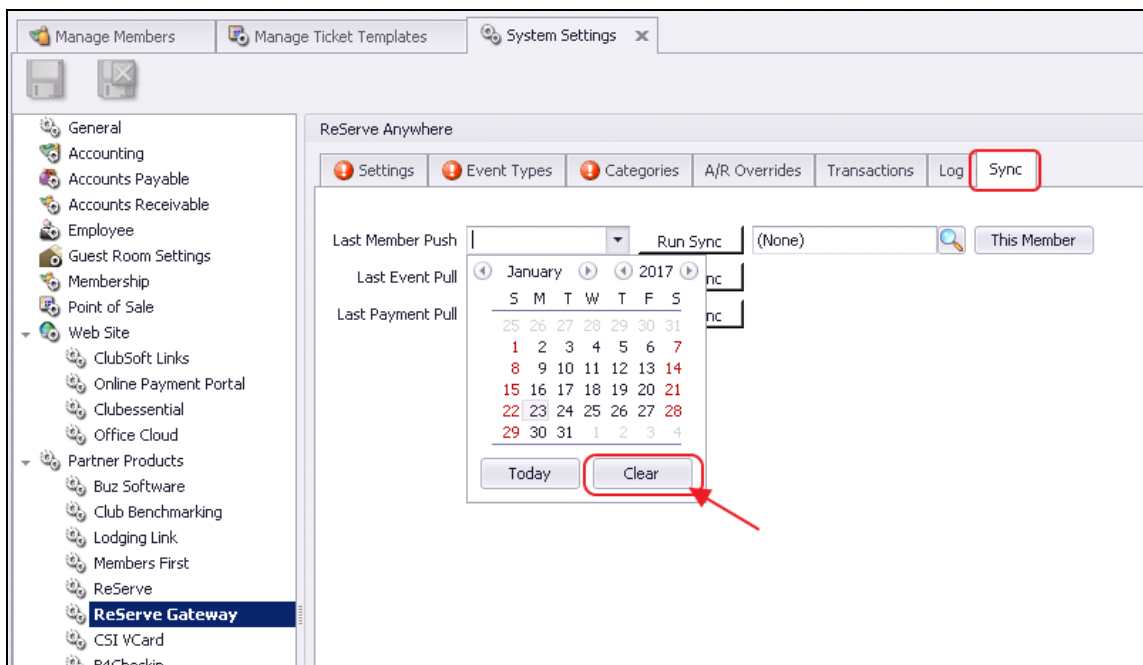
Use Case: Now customize confirmation email templates without the assistance of Clubessential support. Use the new editor to tailor the message and incorporate snippets where applicable such as Confirmation #, Start Date, End Date, Sponsor Name, etc.



Partner Products - ReServe Gateway

- Updated the ReServe Cloud Sync tab in CMA to allow users to clear the last member sync date, which allows re-syncing all members.

Use Case: Oftentimes for support purposes, a complete re-sync is necessary, and with this new functionality, this step can be easily performed.



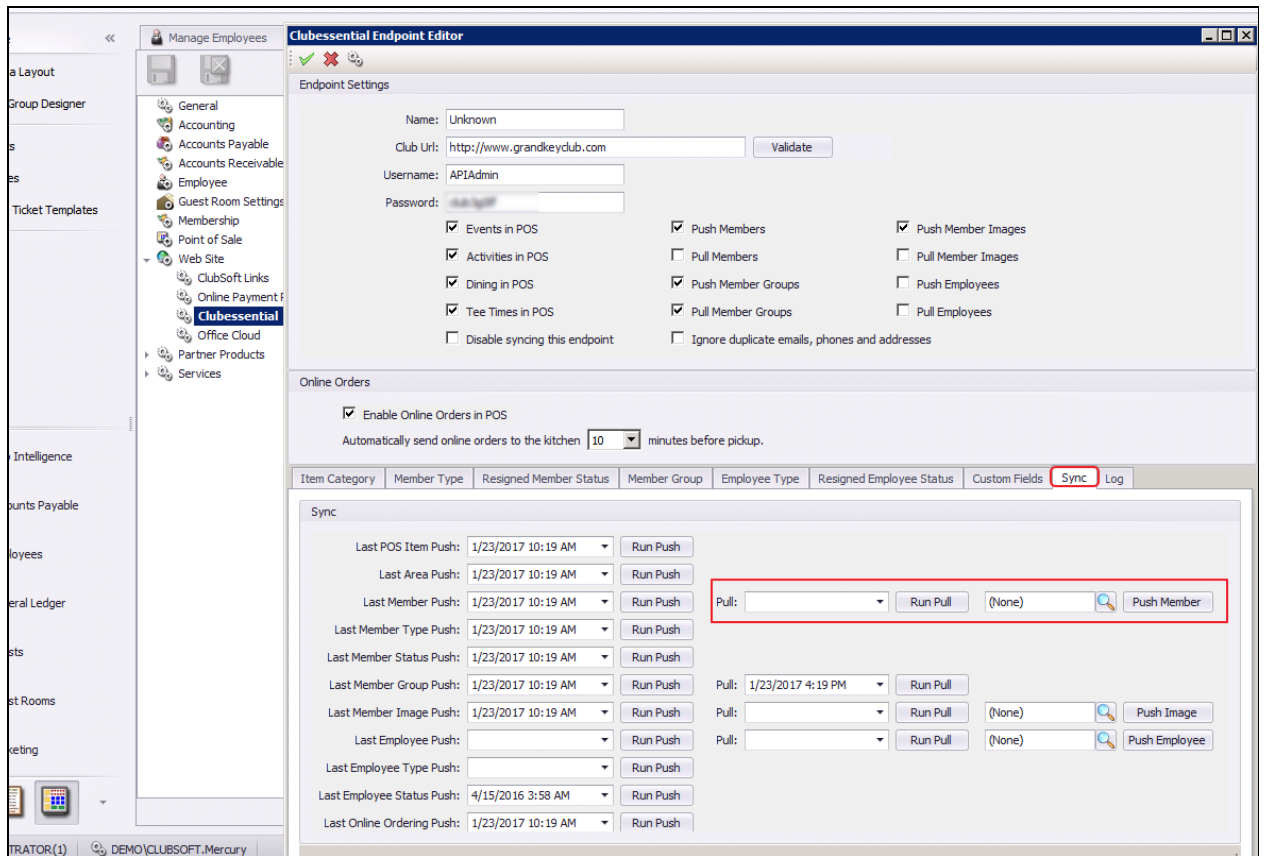
Website - Clubessential

- **Added 'Ignore Duplicate Email, Phone, Address' setting to Clubessential Endpoint form in CMA to prevent the system from creating records that would be duplicates.**

Use Case: Now when syncing from the Website to Office, this behind the scenes functionality prevents duplicate emails, phone, and address lines from being re-imported into the database.

- **Updated website sync process so that when a system user pulls a changed member it will automatically push that member back to the website.**

Use Case: With this behind the scenes functionality, the system now prevents duplicate Member creation, by telling the Website that it has already received the update when syncing a changed Member, and therefore there is no need to re-import it.



Bug Fixes

- Fixed an issue where the web sync would not update members/employees if their type was not configured to sync.
- Fixed an issue where the ordering of years in the Balance Sheet report combo box was incorrect.
- Fixed an issue with the Print Member Statement Wizard erroring when attempting to print for a member with a blank member number.
- Fixed an issue with the General Ledger Budget report sorting differently when choosing (All) budget types versus a specific budget type.
- Fixed an issue where the system would allow you to select transaction dates in closed periods.
- Fixed an issue where the Month End Wizard did not include all possible days in the selected month when processing late fees.

- Fixed an issue with the Inventory Adjustment Wizard not allowing 4-decimal places for costs.
- Fixed an issue with the 1099 Misc box showing an invalid Box 12 entry.
- Fixed several small alignment issues on 1099-MISC and 1099-INT forms.
- Fixed an issue with using countdown items and the countdown item is a fractional quantity item with a non-integer value.
- Fixed an issue with the Event Calendar not properly displaying certain recurring events.
- Fixed an issue with wait-listed guest room reservations not sorting properly on the guest room dashboard.
- Fixed an issue with the Inventory Adjustment Wizard repeatedly warning about cost variance exceeding threshold when Finishing the wizard.
- Fixed an issue where users could click the "Account is Temporarily Locked Out" checkbox on the employee form if the employee is not already locked out.
- Fixed an issue with the Financial Report Writer using wrong start/end date when calculating a Total Year or Remaining Year when the Year End Month is not December.
- Fixed an issue with the Void Check Wizard not working when entering a specific check number.