

4.24.17 Releases

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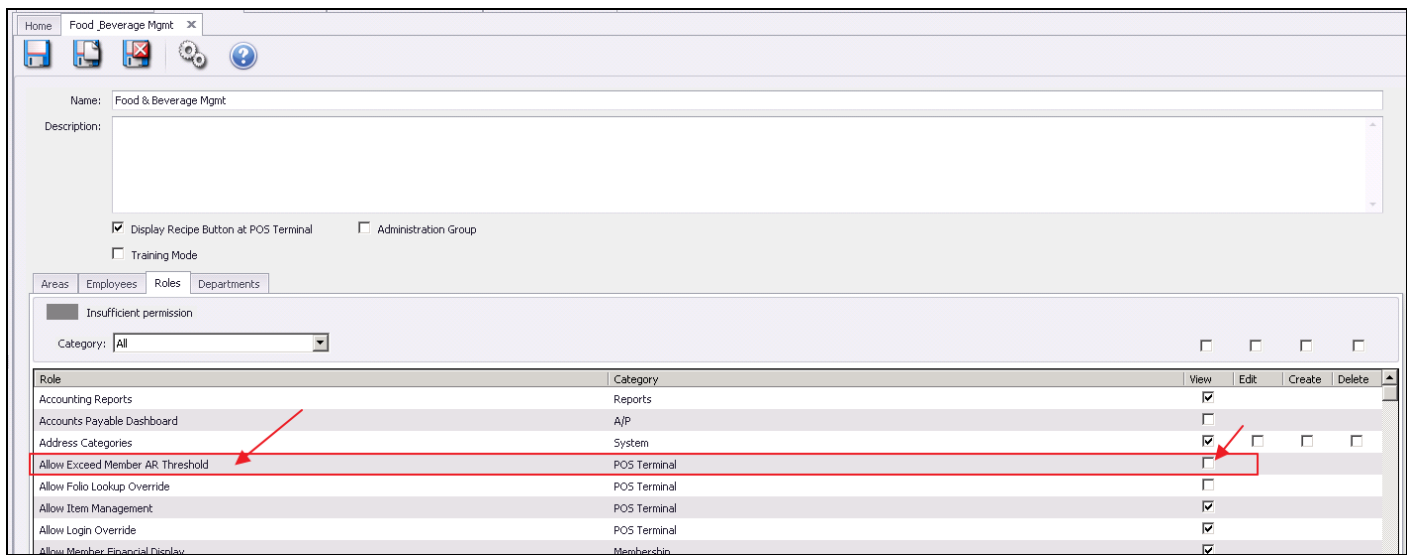
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Enhancements

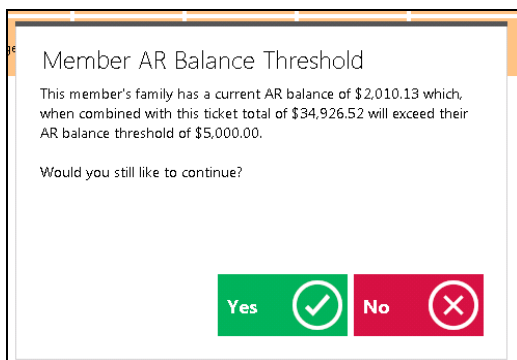
Employees - Groups - Security Role

- **Added a new employee role to authorize charges over a member's AR threshold.**

Use Case: Previously, a limit could not be applied to the Member's ability to generate charges. Now, with the update described in the Membership section below, a Member AR threshold can be established (for example \$5,000), and Managers/Employees can be granted privileges to **Allow Exceed Member AR Threshold** role, to authorize Member charges in the POS once the \$5,000 (or other threshold) has been exceeded.



In the POS, with this permission, allows a user to say **Yes** to this warning.



Interactive Reports

Employee Security Roles

- Added an Employee Security Roles report so that users can determine what roles a specific employee can perform, or find all employees with a specific role.

Use Case: Previously, it was not possible to view all employees with their assigned security levels in a report or a grid. Now, easily view all employees by role, (View, Edit, Create, and Delete), and/or use report filters to find a specific employee and their roles, employee groups and their roles, or employees with a specific role. Also view the method in which the security role was issued (Group, Area, or Individual level).

Remember: Best practice is to apply security roles at the Group level, rather than at an individual level. This report should improve overall user experience when reviewing role security.

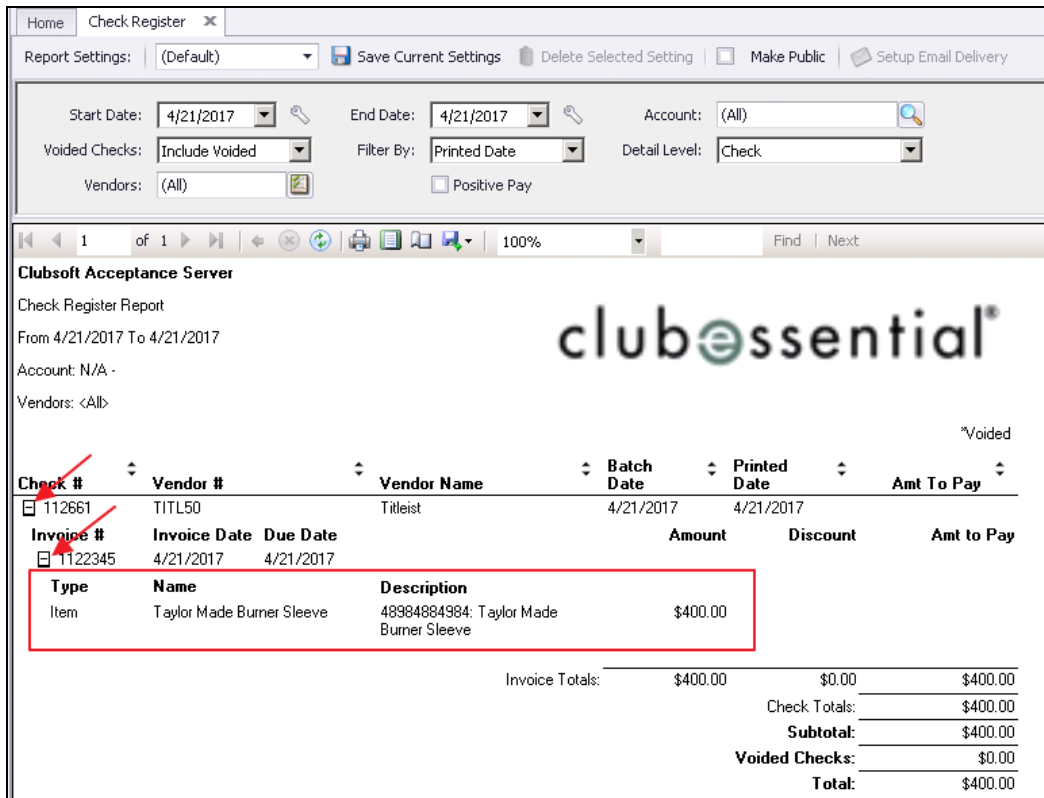
The screenshot shows the 'Employee Security Roles' report in the Clubsoft Acceptance Server. The report is filtered for 'All' employees and 'All' employee groups, with the role 'Accounting Reports, ...' selected. The table below lists the roles assigned to Kaitlyn Anderson.

Employee	Role	Level	V	C	E	D
Anderson, Kaitlyn	Manage Vendors	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Quick Check	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Manage Purchase Orders	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Manage Item Receipts	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Manage Vendor Invoices	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Manage Credit Memos	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Enter Vendor Invoices	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Pay Bills	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Print Checks	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Bank Reconciliation Wizard	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Void Checks	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Approve Vendor Invoice Batches	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Approve Payment Batches	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Manage Employees	Group (Food & Beverage Mgmt)	x	x	x	x
Anderson, Kaitlyn	Employee Schedule	Group (Food & Beverage Mgmt)	x			
Anderson, Kaitlyn	Manage Events	Group (Food & Beverage Mgmt)	x			

Check Register Report

- Updated the Check Register report to now display similar detail to vendor invoices/credit memos. Expanding to the lowest level will now display the Line Item Type, Name, and Description.

Use Case: Previously, it was not possible to view the line item details associated with an invoice on the check register. Previously, details of G/L Accounts, or Assets were available, but not line item details. Now, easily drill-down from a check level to identify line Item Type, Name, and Description.



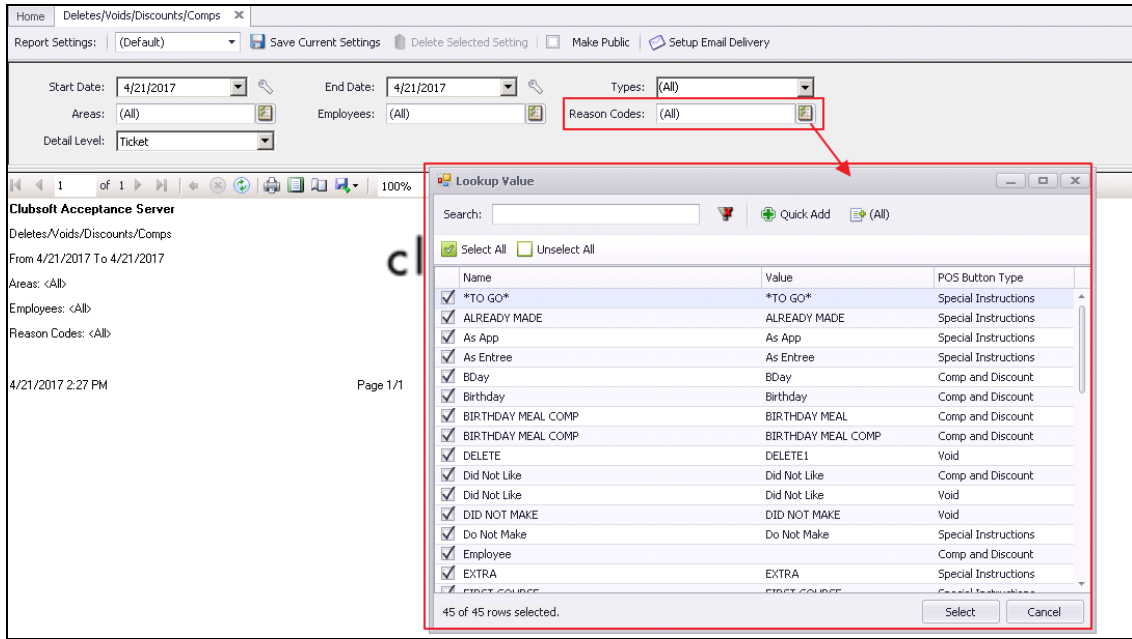
Clubsoft Acceptance Server
 Check Register Report
 From 4/21/2017 To 4/21/2017
 Account: N/A -
 Vendors: <All>

Check #	Vendor #	Vendor Name	Batch Date	Printed Date	Amt To Pay																									
112661	TITL50	Titleist	4/21/2017	4/21/2017																										
<table border="1"> <thead> <tr> <th>Invoice #</th> <th>Invoice Date</th> <th>Due Date</th> <th>Amount</th> <th>Discount</th> <th>Amt to Pay</th> </tr> </thead> <tbody> <tr> <td>1122345</td> <td>4/21/2017</td> <td>4/21/2017</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="3"> <table border="1"> <thead> <tr> <th>Type</th> <th>Name</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Item</td> <td>Taylor Made Burner Sleeve</td> <td>48984884984: Taylor Made Burner Sleeve</td> <td>\$400.00</td> </tr> </tbody> </table> </td> <td></td> <td></td> </tr> </tbody> </table>						Invoice #	Invoice Date	Due Date	Amount	Discount	Amt to Pay	1122345	4/21/2017	4/21/2017				<table border="1"> <thead> <tr> <th>Type</th> <th>Name</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Item</td> <td>Taylor Made Burner Sleeve</td> <td>48984884984: Taylor Made Burner Sleeve</td> <td>\$400.00</td> </tr> </tbody> </table>			Type	Name	Description	Amount	Item	Taylor Made Burner Sleeve	48984884984: Taylor Made Burner Sleeve	\$400.00		
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Subtotal:					\$400.00																									
Voiced Checks:					\$0.00																									
Total:					\$400.00																									

Delete/Voids/Discount/Comps Ticket Report

- Updated the Delete/Voids/Discount/Comps Ticket report to add a filter option by Reason Code.

Use Case: Previously, the report did not contain the ability to filter by reason codes. Now, for Clubs looking to leverage the **Require Void Selection** and **Require Comp Selection** settings described in the System-Areas enhancement below, easily filter this report by the Reason codes designated at the POS when the Void or Comp was selected.



- Added tracking of which employee authorized a Comp, Discount, or Void and shows them in the Delete/Voids/Discount/Comps Report and the Ticket Audit Report.

Use Case: Previously unavailable, now quickly see who Deleted Tickets or authorized the use of Comps, Discounts, or Voids to improve auditing and reviewing capabilities.

The screenshot shows the 'Deletes/Voids/Discounts/Comps' report with filters set to 'Types: Comped, Discounted, Voided'. The report displays two tables: 'Tickets with Voided Items' and 'Discounted Tickets'. Red boxes highlight the 'Voided By' and 'Discounted By' columns in both tables.

Ticket	Area	Created By	Voided By	Member	Time Voided	Amt
125650	Grille	User, Administrative	User, Administrative	[559] Stanbery, Erik	3/3/2017 9:32:16 AM	(\$18.00)
125681	Carlie's F&B Area	User, Administrative	User, Administrative	[001] Guest,	2/15/2017 2:47:14 PM	(\$50.00)
125688	Carlie's F&B Area	User, Administrative	User, Administrative	[559] Stanbery, Erik	4/21/2017 9:36:52 AM	(\$16.95)
125720	Bar	User, Administrative	User, Administrative	[552] Fink, Tanner	3/1/2017 11:33:25 AM	(\$8.00)
125788	Carlie's F&B Area	User, Administrative	User, Administrative	[559] Stanbery, Erik	3/30/2017 8:54:46 AM	(\$267.05)
125798	Carlie's F&B Area	Kulas, Robin	Kulas, Robin	[566] Jones, Davy	4/20/2017 9:13:30 AM	(\$12.70)
125800	Carlie's F&B Area	User, Administrative	User, Administrative	[72] Lunsford, Walton	4/5/2017 6:00:51 PM	(\$23.30)
125803	Carlie's F&B Area	User, Administrative	User, Administrative	[72] Lunsford, Walton	4/5/2017 6:30:18 PM	(\$9.85)
125845	Carlie's F&B Area	User, Administrative	User, Administrative	[206B] Wilde, Aldo	4/19/2017 2:54:19 PM	(\$3.35)
125849	Carlie's F&B Area	User, Administrative	User, Administrative	[001] Guest,	4/19/2017 3:08:31 PM	(\$3.35)
						(\$412.55)

Ticket	Area	Created By	Discounted By	Member	Time Discounted	Amt
125646	Carlie's F&B Area	User, Administrative	User, Administrative	[001] Guest,	2/28/2017 9:17:23 AM	\$0.00
125650	Grille	User, Administrative	User, Administrative	[559] Stanbery, Erik	3/3/2017 9:32:16 AM	(\$1.50)

Member Voucher Transactions Report

- Added 'Show vouchers redeemed in this date range' option to the Member Voucher Transactions report; if checked, it will look for vouchers redeemed within the specified start/end date.

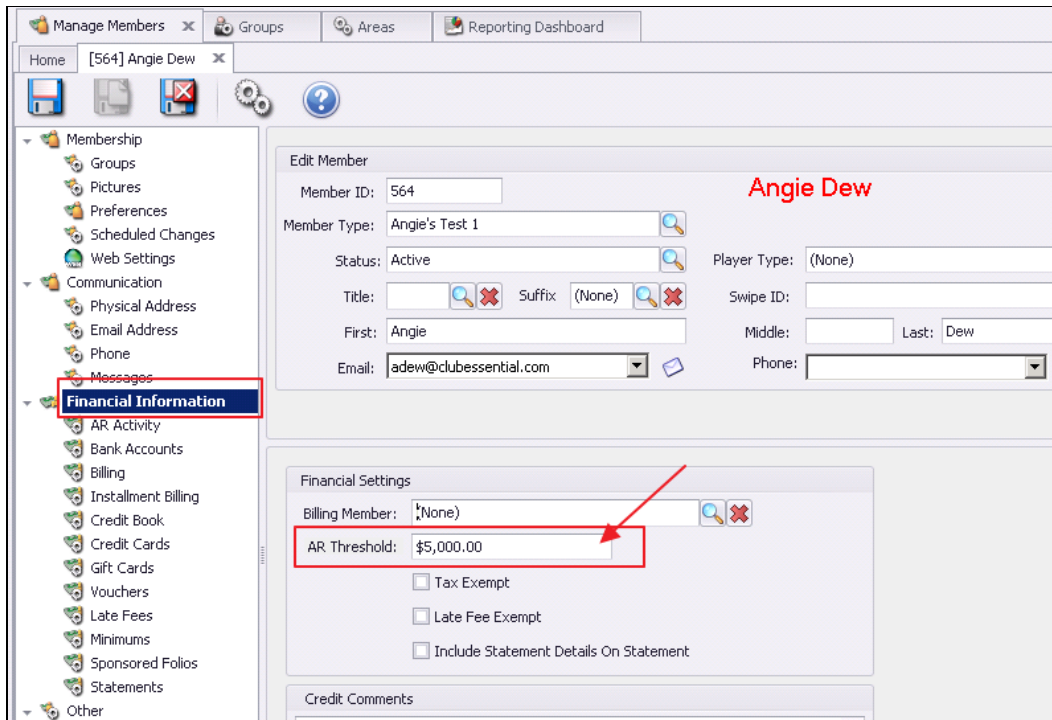
Use Case: Previously, the report only looked at the voucher's sold date. Now, quickly see which vouchers were redeemed this month, or this week, or today.

Member #	Name	Member Type	Date Issued	Expire Date	\$ Issued	\$ Redeemed	\$ Remaining	Issued	Redeemed	Remaining
[565]	Watson, Jennifer	Junior Member<40								
	SFB - Beer Voucher		8/4/2016	8/4/2017	\$0.00	\$0.00	\$0.00	6	3	3
Watson, Jennifer Totals					\$0.00	\$0.00	\$0.00	6	3	3
[7777]	Seinfeld, Jerry	Senior Golf								
	Sponsorship Credit Voucher		1/20/2017	12/31/2017	\$8.00	\$0.00	\$8.00	1	0	1
Seinfeld, Jerry Totals					\$18.00	\$0.00	\$18.00	1	0	1
					\$18.00	\$0.00	\$18.00	7	3	4

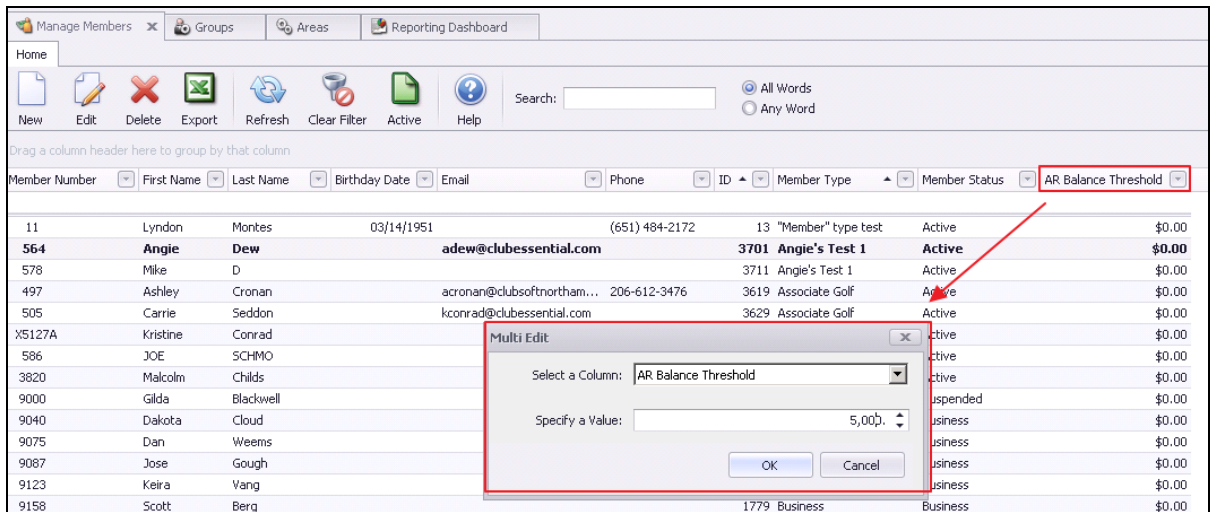
Membership - Financial Information

- Added an AR threshold value to members so that a club can configure an AR balance limit for a member. Any charges at POS over the limit require manager approval.

Use Case: Previously, a limit could not be applied to the Member's ability to generate charges. Now, if populated with an amount >\$0, the AR threshold value will require approval from an Employee designated with the **Allow Exceed Member AR Threshold** role once the threshold would be exceeded (for instance, \$5,000). If left at \$0, A/R threshold will not apply to Member.



This feature is also available for Multi-Edit.

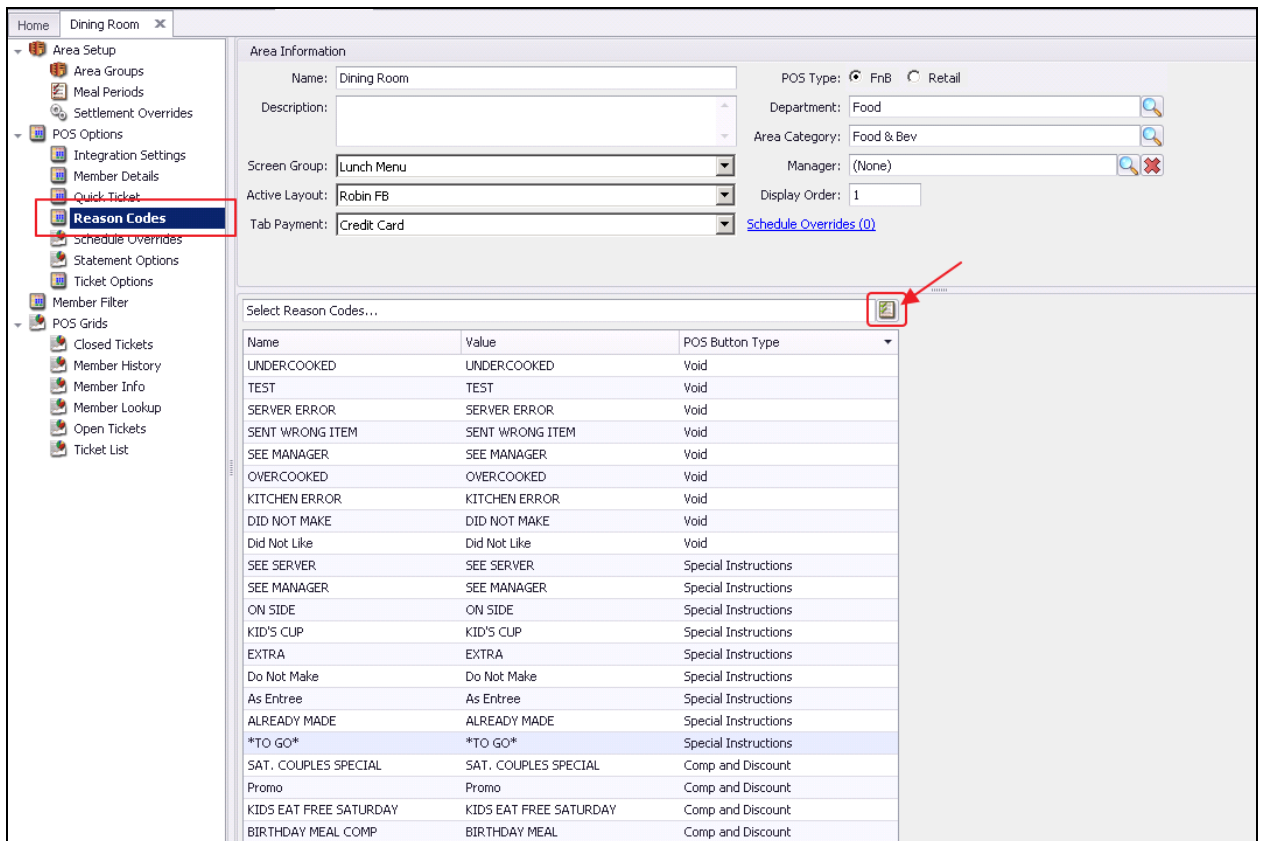
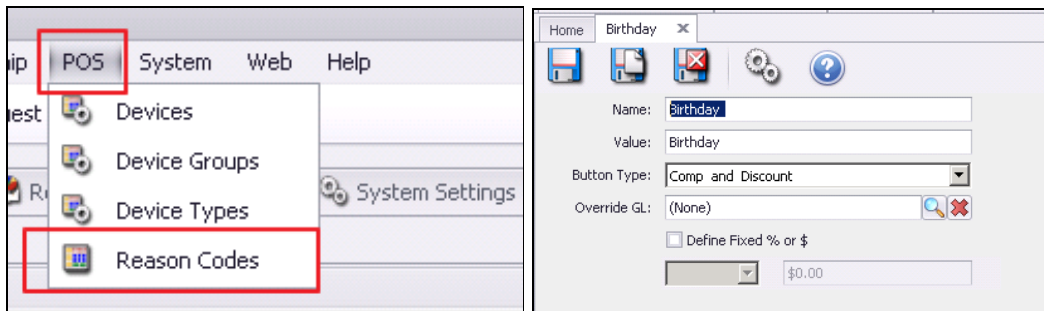


System - Areas - Global Reason Codes

- Updated the Area POS Settings Configuration to add Global Void, Comp and Discount reason codes with optional % or \$ fixed amounts and GL override.

Use Case: Previously, Area POS Settings contained the ability to add Buttons to the POS and assign a POS Settings Type to the button, which would then open a free-form field,

and allow input to describe a reason for its use. Now, in addition to having the option for a free-form field, a Club may also define a Global list of reason codes for Voids, and for Comp and Discounts by enabling the **Require Void Selection** or **Require Comp Selection** settings. When global codes are established, and settings are turned on to require selection from the list, collection of data and analysis then becomes possible. For example, when a Comp button is selected, Clubs may decide to use their Various Departments as possibilities for the list. Therefore, they can capture whether the Comp was due to Member Relations, or Promotions, for instance. This function opens up the ability to gather data consistently, and then to address trends and analyze club operations pertaining to these features. When Global Reason Codes are used, remember that they can now be seen on the **Delete/Voids/Discount/Comps Ticket Report**.



Home Dining Room x

Area Setup

- Area Groups
- Meal Periods
- Settlement Overrides
- POS Options**
 - Integration Settings
 - Member Details
 - Quick Ticket
 - Reason Codes
 - Schedule Overrides
 - Statement Options
 - Ticket Options
- Member Filter
- POS Grids
 - Closed Tickets
 - Member History
 - Member Info
 - Member Lookup
 - Open Tickets
 - Ticket List

Area Information

Name: Dining Room POS Type: FnB Retail

Description: Department: Food

Screen Group: Lunch Menu Area Category: Food & Bev

Active Layout: Robin FB Manager: (None)

Tab Payment: Credit Card Display Order: 1

[Schedule Overrides \(0\)](#)

Allow Clock In/Out **Require Comp/Discount Selection** Use Coursing
 Allow Employees To Change Display Order in POS Require PIN and Swipe Card for Login Use Firing
 Default POS to Guest Member Require Ticket Cover Count
 Disable Gratuity Button on Settlement Prompt for Cover Before Send
 Disable Gratuity Prompt with Credit Card Prompt for Cover Before Table Select
 Discounts Do Not Change Service Charge **Require Void Selection**
 Do Not Require Send Before Exit Send with Quick Settlement
 Draw Member Favorites Button Show all Open Tickets in POS
 Gratuity Override: (None) Member Check-In Item: (None)
 Guest Check-In Item: (None)
 Group Like Items in POS Show Company Toggle on Member Lookup in POS
 Hide Dependents in POS Show Meal Period Name on Statement
 Hide Quick Cash Show Member Preferences
 Hide Quick Member Charge Show Online Order Tab in POS
 Hide the Gift Card Balance Button in POS Show POS Check-In
 Hide the 'Labor' Tab in POS Show Print Preview on Pay/Settle in POS
 Prompt for Member on Seat in POS Show Print Preview on Send in POS
 Prompt for Send on Re-Order Show Tee Time as Read-Only in POS
 Request Member Email on POS Ticket Show Summary Breakout on Statement
 Print Email on Same Receipt

Enter the reason for comping this item

Bug Fixes

- Fixed an issue with the Golf Play Data Genie View including the time portion on the Date field.
- Fixed an issue with the new Quick Check form not properly creating Batch Preview Detail records for the payment batch on posting.
- Fixed an issue with the General Ledger Transactions grid not showing Vendor Invoice batch details due to the employee not have direct access to the departments.
- Fixed an issue with the new Pay Bills form not immediately launching the Print Checks form after posting the batch if Quick Print Checks is checked but Quick Post Batch is unchecked.
- Fixed an issue where entering a % in the item combo form was using the combo's price when the combo was opened, not what it currently is.
- Fixed an intermittent issue with lookup layouts erroring when using the Journal Entry Wizard.
- Fixed spelling of received in Item Receipt form.
- Fixed an issue with the Barefoot API Endpoint using an older URL.
- Fixed an issue with the Custom Field Values report only showing one selection for multi-select-enabled Choice custom fields with entities that had multiple choices selected.
- Fixed an issue with the online ordering system where it is not sending items correctly if the quantity is greater than 1.
- Fixed an issue with Reserve where negative events were not syncing.