# **G** Pace of Play

2017 - Fall Edition

## User Guide - Table of Contents

<u>Overview</u>

Use Case(s)

Accessing Pace of Play

Logging Pace of Play

Logging Turns

Ending the Play

Reporting Pace of Play

Pace of Play Summary

Pace of Play Detail

## Overview

The **Pace of Play Manager** allows you to track each Tee Time within the Tee Time Admin Dashboard. This is a manual process where you may log when rounds begin, log the next turn, and log the final time of play.

## Use Case(s)

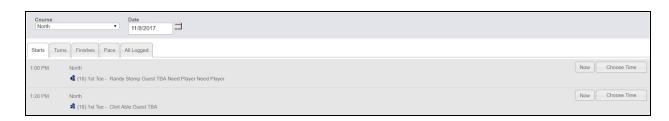
- As an Admin, I would like to be able to log when a group begins their Tee Time, log the turn, and log the final time of play.
- As an Admin, I would like to track Pace of Play to run and export reports on average play time by member and by course.

# Accessing Pace of Play

To access Pace of Play begin on the Tee Times Admin Dashboard. Hover over Administration then Pace of Play, and click Pace of Play Manager.

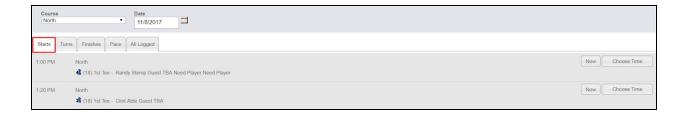
Tee Tim	es Admin Dashboard*
Administration Config	guration Booking
Proshop Dashboard	Report Title
Special Events	7 Daily Operations* • 🚺 UPDATE
Lottery Manager	Block Out Starts   Recurring Reservations   Manage D
Manage Custom Starts	2
Handicapping	> Jay, November 07 ««
Pace of Play	> Pace of Play Manager
Caddy Management	Pace of Play Summary
Guest Manager	Pace of Play Detail
Reservation History	>

Once the page loads, you will see all of your potential tee times within the manager.

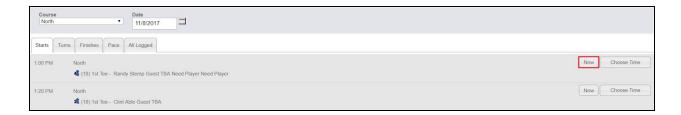


# Logging Pace of Play

To begin logging, simply **click** on the **Start Tab**.



#### To log the current time, click now.



To log a time in the future, or the past, **click Choose Time**.

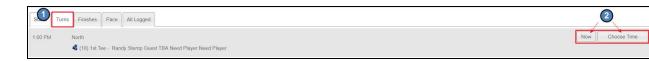
/							Now		Choos	e Time	•
		2		C	hoo	se Ti	ime				
					12:0	ime 00 ar lour	n				
12a	02a	04a	06a	08a		12p inute	02p	04p	06p	<mark>08</mark> p	10
11 1-											

## Logging Turns

To log a turn, **click** on the **Turns Tab.** 

To log the current time, **click now.** 

To log a time in the future, or the past, **click Choose Time**.



## Ending the Play

To end logging, **click** on the **Finishes Tab.** 

To log the current time, **click now.** 

To log a time in the future, or the past, **click Choose Time**.

Starts Turns	Finishes Pace All Logged		
:00 PM	North	Now	Choose Time
	🔹 (19) 1st Tee - Randy Stemp Guest TBA Need Player Need Player		

All Logged Pace Starts Turns Finishes Front Back Course Last Hour 1m 0m 1m 1m 0m 1m Day 1m 0m 1m \* Denotes Projected Pace

Click on the Pace tab to view the overall pace of play for the game.

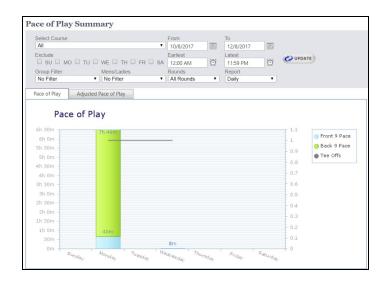
# **Reporting Pace of Play**

To access Reporting for Pace of Play, **hover** over **Administration** within the **Tee Times Admin Dashboard** then over **Pace of Play**. **Click** on either **Summary** or **Detail**.

Administration 1 g	uration	Booking
Proshop Dashboard		
Special Events		Date 11/8/2017
Lottery Manager		
Manage Custom Starts		Pace All Logged
Handicapping	>	Course
Pace of Play	>	Pace of Play Manager
Caddy Management	>	Pace of Play Summary
Guest Manager		Pace of Play Detail

## Pace of Play Summary

**Pace of Play Summary** shows an overview of all rounds logged within the system. This report is best used to determine an average pace of play for each course you have.



At the top of the Pace of Play Summary, you have various filtering options to sort through data by: Course, Dates, Days of the Week, Groups, Mens/Ladies, Rounds, and type of Report.

Select Course		From	То		
All		<ul> <li>10/8/2017</li> </ul>	12/8/2017	3	
Exclude		Earliest	Latest	UPDATE	
	TU UWE TH FR S				
Group Filter	Mens/Ladies	Rounds	Report	_	
No Filter	<ul> <li>No Filter</li> </ul>	All Rounds	Daily	*	
ace of Play A	djusted Pace of Play				
Pace of	of Play				
	,				
6h 30m	7h 46m			1.1 Front 9	Dace
6h 0m -				F 1	
5h 30m -				O Back 9	
5h 0m -				Tee Of	fs
4h 30m -				- 0.8	
4h 0m -				0.7	
3h 30m -				- 0.6	
3h 0m -				- 0.5	
2h 30m -				0.4	
2h 0m -					
1h 30m -				- 0.3	
1h 0m -	40m			- 0.2	
30m -				- 0.1	
105150001		0m		E 0	

## Pace of Play Detail

**Pace of Play Detail** shows details on particular members that have made tee times that have been logged in the **Pace of Play Manager**. This report is best used to determine playing times for particular people and reservations.

At the top of the Pace of Play Summary, you have various filtering options to sort through data by: Course, Dates, Days of the Week, Groups, Mens/Ladies, Rounds, and type of Report.

Select Course All Courses		From 10/8/20	17 🔳	To 12/8/2011							
Exclude	WE C TH C FR C SA	Earliest 12:00 A	MO	Latest		O UPDATE					
	Mens/Ladies No Filter	Rounds All Rou		Report Summary	۲						
											Export to Excel   Export
ember ID	Last Name 🔺		First Name		Front 9	Front 9 Adj	Back 9	Back 9 Adj	Round	Round Adj	Rounds Played
						10	7h 46m	7h 46m	8h 26m	01.00	
tham235813	LathamA		Emily		40m	40m	7h 46m	/11 40M	an zom	8h 26m	1

Additionally, you can export this report by **clicking** on **Export to Excel** or **Export to PDF.** 

Select Course All Courses		From 10/8/2017		To 12/8/2017	Ī					
Exclude	WE C TH C FR C SA	Earliest 12:00 AM	Ø	Latest 11:59 PM	UPDATE					
Group Filter	Mens/Ladies	Rounds		Report						
No Filter 🔹	No Filter •	All Rounds	۲	Summary	•					
										Export to Excel   Export to I
Vember ID	Last Name 🔺	First Name	e	Front 9	Front 9 Adj	Back 9	Back 9 Adj	Round	Round Adj	Rounds Played
atham235813	LathamA	Emily		40m	40m	7h 46m	7h 46m	8h 26m	8h 26m	1
latham233813										